



SUPPLEMENTAL/BID BULLETIN NO. 2
For LBP-HOBAC-ITB-CW-20210610-02

PROJECT : Building Construction and Renovation of the following
LANDBANK Branches:

- Lot 1 - Trece Martires Branch Building Construction
- Lot 2 - Lupon (Davao Oriental) Branch Building Construction
- Lot 3 - Isulan Office Building Renovation
- Lot 4 - LANDBANK Overseas Filipino Bank Alternative Work Site Renovation
- Lot 5 - Maramag Branch Renovation
- Lot 6 - G. Araneta Branch Renovation
- Lot 7 - Don Carlos Branch Renovation
- Lot 8 - Ozamis Branch Renovation
- Lot 9 - Catbalogan Branch Renovation

IMPLEMENTOR : Procurement Department

DATE : August 6, 2021

This Supplemental/Bid Bulletin is issued to modify, amend and/or clarify certain items in the Bid Documents. This shall form an integral part of the Bid Documents.

Modifications, amendments and/or clarifications:

- 1) The bidder/s are encouraged to use the Bid Securing Declaration as Bid Security.
- 2) Item No. 5 of the Invitation to Bid, Specifications (Section VI), Drawings (Section VII) and Checklist of Bidding Documents (Item Nos. 10 & 11 of the Eligibility and Technical Components) have been revised. Please see attached revised specific sections of the Bidding Documents.
- 3) The blueprint for the proposed roof plan of LANDBANK Trece Martires Branch Building Construction (Architectural-3) has been added.

The electronic copy of the blueprint will be sent to the registered e-mails of those entities which have already bought the Bidding Documents. Other interested entities may obtain an electronic copy of the blueprint by sending a request e-mail to **landbank2290@gmail.com** with LBP-HOBAC-ITB-CW-20210610-02 as subject

- 4) The deadline for the submission of electronic bids for the above project on **August 13, 2021 at 10:00 A.M.** will be maintained. Submission of physical bids (hard copy) shall **not** be accepted.

5)	Bidders' Queries/Clarifications	LANDBANK Responses
	<p>1) The bidders are requesting for clarifications on the following:</p> <p>a) Perimeter fence for the whole lot area;</p> <p>b) Whether there are possible developments for future expansion area; and</p> <p>c) Whether it is possible to assign the same personnel for two (2) projects.</p> <p>2) The bidder is requesting for copies of plumbing plans for LANDBANK Catbalogan (Samar) Branch since the same are included in the scope of works under Item XI – Plumbing Works of the Bill of Quantities.</p>	<p>a) The perimeter fence will be provided for the whole lot area including the future expansion area.</p> <p>b) The future expansion area at the back of the main building will be provided with earthfill and gravel bedding only.</p> <p>c) No. The list of personnel should be on a per project basis, regardless of the proximity of one (1) project to another because the projects shall be implemented simultaneously. Hence, each project will require a dedicated set of manpower.</p> <p>2) The issuance of plumbing plans is no longer necessary due to the following, viz:</p> <p>a) <u>Items XI.A.1 & B.1 – Water & Sanitary Lines</u></p> <p><i>The provision of water & sanitary lines in the ABC is just to make sure that whenever there are pipes & fitting that are broken during the dismantling of plumbing fixtures, the same will be covered by this scope of works. There is no re-layout involved in the comfort rooms, hence, there are no lines to be diverted nor relocated. If during the implementation that the contractor never breaks/damages any of the existing lines, the same shall be subject for deduction of cost.</i></p> <p>b) <u>Item XI.C – Storm & Drainage System</u></p> <p><i>Please refer to Structural Plans (S-3) for concrete cover drain & downspout detail.</i></p> <p>c) <u>Item XI.D – Plumbing Fixtures</u></p> <p><i>No re-layout at the comfort rooms & pantry were made, the same</i></p>

	<i>only entails the replacement of all plumbing fixtures. Please refer to the proposed plan (A-3).</i>
--	--


ALWIN I. REYES
Assistant Vice President
Head, Procurement Department and
HOBAC Secretariat



Land Bank of the Philippines

Invitation to Bid

Building Construction and Renovation of Nine (9) LANDBANK Branches

1. The LAND BANK OF THE PHILIPPINES (LANDBANK), through the 2021 Corporate Operating Budget intends to apply the sum of Ninety Two Million Two Hundred Thousand Pesos Only (PhP92,200,000.00) being the ABC to payments under the contracts for Building Construction and Renovation of the following LANDBANK Branches with Project Identification No. LBP-HOBAC-ITB-CW-20210610-02, broken down as follows:

Lot No.	Branch/Office	Approved Budget for the Contract
1	LANDBANK Trece Martires Branch Building Construction	PhP 32,100,000.00
2	LANDBANK Lupon (Davao Oriental) Branch Building Construction	17,190,000.00
3	LANDBANK Isulan Office Building Renovation	9,910,000.00
4	LANDBANK Overseas Filipino Bank Alternative Work Site Renovation	6,550,000.00
5	LANDBANK Maramag Branch Renovation	5,990,000.00
6	LANDBANK G. Araneta Branch Renovation	5,850,000.00
7	LANDBANK Don Carlos Branch Renovation	4,920,000.00
8	LANDBANK Ozamiz Branch Renovation	4,850,000.00
9	LANDBANK Catbalogan Branch Renovation	4,840,000.00
Total		PhP 92,200,000.00

Bids received in excess of the ABC for each lot shall be automatically rejected at bid opening.

2. The LAND BANK OF THE PHILIPPINES now invites bids for the Building Construction and Renovation of Nine (9) LANDBANK Units. Completion of Works as follows:

Lot No.	Branch/Office	Timetable (No. of calendar days to start within seven [7] calendar days after receipt of Notice to Proceed)
1	LANDBANK Trece Martires Branch Building Construction	300
2	LANDBANK Lupon (Davao Oriental) Branch Building Construction	240
3	LANDBANK Isulan Office Building Renovation	180
4	LANDBANK Overseas Filipino Bank Alternative Work Site Renovation	90
5	LANDBANK Maramag Branch Renovation	210
6	LANDBANK G. Araneta Branch Renovation	90
7	LANDBANK Don Carlos Branch Renovation	210
8	LANDBANK Ozamiz Branch Renovation	180
9	LANDBANK Catbalogan Branch Renovation	180

Bidders should have completed, within ten (10) years from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II (Instructions to Bidders).

3. Bidding will be conducted through open competitive bidding procedures using non-discretionary "*pass/fail*" criterion as specified in the 2016 revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184.

Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA No. 5183.

4. Prospective Bidders may obtain further information and/or shortened electronic copy of the Bidding Documents by contacting LANDBANK – Procurement Department at the telephone numbers and email address given below during banking days from 8:00 A.M. to 5:00 P.M.

5. A complete set of Bidding Documents in electronic format may be acquired by interested Bidders on July 16 to August 13, 2021 from LANDBANK – Procurement Department upon payment of the non-refundable Bidding Documents Fee, pursuant to the latest Guidelines issued by the GPPB, in the amount of:

Lot No.	Branch/Office	Non-Refundable Fee
1	LANDBANK Trece Martires Branch Building Construction	PhP 16,100.00
2	LANDBANK Lupon (Davao Oriental) Branch Building Construction	8,600.00
3	LANDBANK Isulan Office Building Renovation	5,000.00
4	LANDBANK Overseas Filipino Bank Alternative Work Site Renovation	3,300.00
5	LANDBANK Maramag Branch Renovation	3,000.00
6	LANDBANK G. Araneta Branch Renovation	3,000.00
7	LANDBANK Don Carlos Branch Renovation	2,500.00
8	LANDBANK Ozamiz Branch Renovation	2,500.00
9	LANDBANK Catbalogan Branch Renovation	2,500.00

The Bidding Documents Fee may be paid at any LANDBANK Branch or through the LANDBANK online payment platform Link.BizPortal provided a Payment Acceptance Order (PAO) is secured first from LANDBANK – Procurement Department. The steps to follow in the payment of the Bidding Documents fee through the LANDBANK Link.BizPortal are found in Annex A of the Bidding Documents.

To obtain a PAO, interested Bidders shall send a request email to **lbphobac@mail.landbank.com** with subject "PAO - LBP-HOBAC-ITB-CW-20210610-02. The specific instructions on how to pay the Bidding Documents Fee and receive the Bidding Documents shall be provided in the reply email of LANDBANK to the interested Bidders.

The Bidding Documents may also be downloaded free of charge from the website of the Philippine Government Electronic Procurement System (PhilGEPS) and the LANDBANK website, provided that Bidders shall pay the corresponding cost of Bidding Documents not later than the submission of their bids.

6. The LANDBANK will hold a Pre-Bid Conference on July 23, 2021 – 2:45 P.M. through videoconferencing using Microsoft (MS) Teams application.

Interested Bidders who would like to participate in the said conference must send a duly filled-up Pre-Bid Conference Registration (PBCR) Form (Annex B of the Bidding Documents) to **lbphobac@mail.landbank.com** on or before 12:00 noon of July 22, 2021. The PBCR Form can also be downloaded from the PhilGEPS website, LANDBANK website (<https://landbank.com/forms>) or requested from Ms. Lubelle Lumabas at landbank2290@gmail.com. Interested Bidders shall state "PBCR - LBP-HOBAC-ITB-CW-20210610-02" in their request email as subject. The specific instructions on how to join the Pre-Bid Conference shall be provided by LANDBANK to the interested Bidders through email.

For new bidders, a briefing on salient provisions of the 2016 Revised Implementing Rules and Regulations of R.A. 9184 and pointers in the preparation of bids shall be conducted on July 21, 2021 – 3:00 P.M. through videoconferencing using MS Teams application.

7. All bids shall be submitted electronically on or before the 10:00 A.M. deadline on August 13, 2021. Only electronic bids that are successfully uploaded to the Secure File Transfer Facility (SFTF) of LANDBANK on or before the deadline shall be accepted. Submission of physical bid (hard copy) shall not be accepted. The prescribed procedures in the submission and opening of electronic bids are stated in the Detailed Procedures in Submission and Opening of Electronic Bids (Annexes C-1 to C-8 of the Bidding Documents). Late bids shall not be accepted.
8. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in **ITB** Clause 14.
9. Bid opening shall be on August 13, 2021 through videoconferencing using Microsoft (MS) Teams application. Bids will be opened in the presence of the bidders' representatives who choose to attend the activity.
10. The LANDBANK reserves the right to (a) reject any and all bids at any time prior to the award of the contract; (b) waive any minor formal requirements in the bid documents; (c) accept such bids it may consider to be advantageous and beneficial to the Bank; (d) declare a failure of bidding; or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.

11. For further information, please refer to:

Mr. Alwin I. Reyes
Assistant Vice President
Head, Procurement Department
1598 M.H. Del Pilar cor. Dr. J. Quintos Sts.
1004 Malate, Manila
Tel. (+632) 8-522-0000 or 8-551-2200 local 7370
Email lbphobac@mail.landbank.com

(Original Signed)

ALEX A. LORAYES

Senior Vice President

Chairman, Bids and Awards Committee

Section VI. Specifications

Name of Projects	Work Completion (Number of calendar days to start within seven [7] calendar days after receipt of Notice to Proceed)																																								
<p>Building Construction and Renovation of the following LANDBANK Branches:</p> <table border="1" data-bbox="167 521 922 1086"> <thead> <tr> <th>Lot No.</th><th>Branch/Office</th></tr> </thead> <tbody> <tr> <td>1</td><td>LANDBANK Trece Martires Branch Building Construction</td></tr> <tr> <td>2</td><td>LANDBANK Lupon (Davao Oriental) Branch Building Construction</td></tr> <tr> <td>3</td><td>LANDBANK Isulan Office Building Renovation</td></tr> <tr> <td>4</td><td>LANDBANK Overseas Filipino Bank Alternative Work Site Renovation</td></tr> <tr> <td>5</td><td>LANDBANK Maramag Branch Renovation</td></tr> <tr> <td>6</td><td>LANDBANK G. Araneta Branch Renovation</td></tr> <tr> <td>7</td><td>LANDBANK Don Carlos Branch Renovation</td></tr> <tr> <td>8</td><td>LANDBANK Ozamiz Branch Renovation</td></tr> <tr> <td>9</td><td>LANDBANK Catbalogan Branch Renovation</td></tr> </tbody> </table> <p>Scope of works, working drawings and other requirements are as follows:</p> <p><i>Lot 1 - LANDBANK Trece Martires Branch Building Construction</i></p> <table border="1" data-bbox="172 1305 925 1536"> <tbody> <tr> <td>Annex D-1 to D-6</td><td>Terms of Reference</td></tr> <tr> <td>Annex D-7 to D-10</td><td>Pictures of Site</td></tr> <tr> <td>Annex D-11</td><td>Work Experience and Equipment Requirements</td></tr> <tr> <td>Annex D-12 to D-20</td><td>Bill of Quantities</td></tr> <tr> <td>Annex D-21</td><td>Revised Electronic File of Working Drawings/Blue Prints</td></tr> </tbody> </table> <p><i>Lot 2 - LANDBANK Lupon (Davao Oriental) Branch Building Construction</i></p> <table border="1" data-bbox="172 1628 925 1859"> <tbody> <tr> <td>Annex E-1 to -5</td><td>Terms of Reference</td></tr> <tr> <td>Annex E-6 to E-20</td><td>Pictures of Site</td></tr> <tr> <td>Annex E-21</td><td>Work Experience and Equipment Requirements</td></tr> <tr> <td>Annex E-22 to E-29</td><td>Bill of Quantities</td></tr> <tr> <td>Annex E-30</td><td>Electronic File of Working Drawings/Blue Prints</td></tr> </tbody> </table>	Lot No.	Branch/Office	1	LANDBANK Trece Martires Branch Building Construction	2	LANDBANK Lupon (Davao Oriental) Branch Building Construction	3	LANDBANK Isulan Office Building Renovation	4	LANDBANK Overseas Filipino Bank Alternative Work Site Renovation	5	LANDBANK Maramag Branch Renovation	6	LANDBANK G. Araneta Branch Renovation	7	LANDBANK Don Carlos Branch Renovation	8	LANDBANK Ozamiz Branch Renovation	9	LANDBANK Catbalogan Branch Renovation	Annex D-1 to D-6	Terms of Reference	Annex D-7 to D-10	Pictures of Site	Annex D-11	Work Experience and Equipment Requirements	Annex D-12 to D-20	Bill of Quantities	Annex D-21	Revised Electronic File of Working Drawings/Blue Prints	Annex E-1 to -5	Terms of Reference	Annex E-6 to E-20	Pictures of Site	Annex E-21	Work Experience and Equipment Requirements	Annex E-22 to E-29	Bill of Quantities	Annex E-30	Electronic File of Working Drawings/Blue Prints	<p>Lot 1 – Three Hundred (300) calendar days</p> <p>Lot 2 – Two Hundred Forty (240) calendar days</p> <p>Lot 3 – One Hundred Eighty (180) calendar days</p> <p>Lot 4 – Ninety (90) calendar days</p> <p>Lot 5 – Two Hundred Ten (210) calendar days</p> <p>Lot 6 – Ninety (90) calendar days</p> <p>Lot 7 – Two Hundred Ten (210) calendar days</p> <p>Lot 8 – One Hundred Eighty (180) calendar days</p> <p>Lot 9 – One Hundred Eighty (180) calendar days</p>
Lot No.	Branch/Office																																								
1	LANDBANK Trece Martires Branch Building Construction																																								
2	LANDBANK Lupon (Davao Oriental) Branch Building Construction																																								
3	LANDBANK Isulan Office Building Renovation																																								
4	LANDBANK Overseas Filipino Bank Alternative Work Site Renovation																																								
5	LANDBANK Maramag Branch Renovation																																								
6	LANDBANK G. Araneta Branch Renovation																																								
7	LANDBANK Don Carlos Branch Renovation																																								
8	LANDBANK Ozamiz Branch Renovation																																								
9	LANDBANK Catbalogan Branch Renovation																																								
Annex D-1 to D-6	Terms of Reference																																								
Annex D-7 to D-10	Pictures of Site																																								
Annex D-11	Work Experience and Equipment Requirements																																								
Annex D-12 to D-20	Bill of Quantities																																								
Annex D-21	Revised Electronic File of Working Drawings/Blue Prints																																								
Annex E-1 to -5	Terms of Reference																																								
Annex E-6 to E-20	Pictures of Site																																								
Annex E-21	Work Experience and Equipment Requirements																																								
Annex E-22 to E-29	Bill of Quantities																																								
Annex E-30	Electronic File of Working Drawings/Blue Prints																																								

Lot 3 - LANDBANK Isulan Office Building Renovation

Annex F-1 to F-6	Terms of Reference
Annex F-7 to F-9	Pictures of Site
Annex F-10	Work Experience and Equipment Requirements
Annex F-1 to F-17	Bill of Quantities
Annex F-18	Electronic File of Working Drawings/ Blue Prints

Lot 4 - LANDBANK Overseas Filipino Bank Alternative Work Site Renovation

Annex G-1 to G-6	Terms of Reference
Annex G-7 to G-9	Pictures of Site
Annex G-10	Work Experience and Equipment Requirements
Annex G-11 to G-16	Bill of Quantities
Annex G-17	Electronic File of Working Drawings/ Blue Prints

Lot 5 - LANDBANK Maramag Branch Renovation

Annex H-1 to H-7	Terms of Reference
Annex H-8 to H-9	Pictures of Site
Annex H-10	Work Experience and Equipment Requirements
Annex H-11 to H-16	Bill of Quantities
Annex H-17	Electronic File of Working Drawings/ Blue Prints

Lot 6 - LANDBANK G. Araneta Branch Renovation

Annex I-1 to I-6	Terms of Reference
Annex I-7 to I-8	Pictures of Site
Annex I-9	Work Experience and Equipment Requirements
Annex I-10 to I-15	Bill of Quantities
Annex I-16	Electronic File of Working Drawings/ Blue Prints

Lot 7 - LANDBANK Don Carlos Branch Renovation

Annex J-1 to J-6	Terms of Reference
Annex J-7 to J-8	Pictures of Site
Annex J-9	Work Experience and Equipment Requirements
Annex J-10 to J-14	Bill of Quantities
Annex J-15	Electronic File of Working Drawings/ Blue Prints

Lot 8 - LANDBANK Ozamiz Branch Renovation

Annex K-1 to K-6	Terms of Reference
Annex K-7 to K-12	Pictures of Site
Annex K-13	Work Experience and Equipment Requirements
Annex K-14 to K-22	Bill of Quantities
Annex K-23	Electronic File of Working Drawings/ Blue Prints

Lot 9 - LANDBANK Catbalogan Branch Renovation

Annex L-1 to L-6	Terms of Reference
Annex L-7 to L-9	Pictures of Site
Annex L-10	Work Experience and Equipment Requirements
Annex L-11 to L-18	Bill of Quantities
Annex L-19	Electronic File of Working Drawings/ Blue Prints

The following documents shall be submitted in support of the compliance of the Bid to the technical specifications and other requirements:

1. Certified copy of Philippine Contractors Accreditation Board (PCAB) Registration Certificate with at least Category "C and D" and size range of Small B with PCAB Classification: General Building/GB 1
2. Certified copy of current General Information Sheet (GIS) with Documentary Stamp Tax (DST) from the Securities and Exchange Commission (SEC).
3. List of at least five (5) completed projects in general construction, undertaken during the last five (5) years, accompanied by a certified true copy of Purchase Orders or Contract Agreements and Certificates of Acceptance or Completion for said projects, including project name, location, project type, period duration and contact details.
4. List of key personnel assigned with the following supporting documents:
 - 4.1 Curriculum Vitae;
 - 4.2 Certified photocopy of Professional Regulation Commission (PRC) ID or PRC Board Certificate; and
 - 4.3 Employment Certificate.

Non-submission of the above documents may result in the post-disqualification of the bidder.	
--	--

Conforme:

Name of Bidder

Signature Over Printed Name of
Authorized Representative

Position

Section VII. Drawings

Name of Project:

Building Construction and Renovation of the following LANDBANK Branches:

Lot 1 - LANDBANK Trece Martires Branch Building Construction

Annex D-7 to D-10	Pictures of Site
Annex D-21	Revised Electronic File of Working Drawings/Blue Prints

Lot 2 - LANDBANK Lupon (Davao Oriental) Branch Building Construction

Annex E-6 to E-20	Pictures of Site
Annex E-30	Electronic File of Working Drawings/Blue Prints

Lot 3 - LANDBANK Isulan Office Building Renovation

Annex F-7 to F-9	Pictures of Site
Annex F-18	Electronic File of Working Drawings/Blue Prints

Lot 4 - LANDBANK Overseas Filipino Bank Alternative Work Site Renovation

Annex G-7 to G-9	Pictures of Site
Annex G-17	Electronic File of Working Drawings/Blue Prints

Lot 5 - LANDBANK Maramag Branch Renovation

Annex H-8 to H-9	Pictures of Site
Annex H-17	Electronic File of Working Drawings/Blue Prints

Lot 6 - LANDBANK G. Araneta Branch Renovation

Annex I-7 to I-8	Pictures of Site
Annex I-16	Electronic File of Working Drawings/ Blue Prints

Lot 7 - LANDBANK Don Carlos Branch Renovation

Annex J-7 to J-8	Pictures of Site
Annex J-15	Electronic File of Working Drawings/ Blue Prints

Lot 8 - LANDBANK Ozamiz Branch Renovation

Annex K-7 to K-12	Pictures of Site
Annex K-23	Electronic File of Working Drawings/ Blue Prints

Lot 9 - LANDBANK Catbalogan Branch Renovation

Annex L-7 to L-9	Pictures of Site
Annex L-19	Electronic File of Working Drawings/ Blue Prints

Conforme:

Name of Bidder

Signature Over Printed Name of
Authorized Representative

Position

Checklist of Bidding Documents for Procurement of Infrastructure Projects

The documents for each component should be arranged as per this Checklist. Kindly provide guides or dividers with appropriate labels.

Eligibility and Technical Component (PDF)

- The Eligibility and Technical Component shall contain documents sequentially arranged as follows:

- **Eligibility Documents – Class “A”**

Legal Eligibility Documents

1. Valid PhilGEPS Registration Certificate (Platinum Membership) (all pages); or all of the following:

- Registration Certificate from Securities and Exchange Commission (SEC), Department of Trade and Industry (DTI) for Sole Proprietorship, or Cooperative Development Authority (CDA) for Cooperatives or any proof of such registration as stated in the Bidding Documents;
- Valid and current mayor's/business permit issued by the city or municipality where the principal place of business of the prospective bidder is located, or equivalent document for Exclusive Economic Zones or Areas.

In cases of recently expired mayor's/business permits, it shall be accepted together with the official receipt as proof that the bidder has applied for renewal within the period prescribed by the concerned local government unit: Provided, That the renewed permit shall be submitted as a post-qualification requirement in accordance with Section 34.2 of this IRR; and

- Tax Clearance per Executive Order 398, Series of 2005, as finally reviewed and approved by the BIR.

Technical Eligibility Documents

2. Duly notarized Secretary's Certificate in case of a corporation, partnership, or cooperative; or Original Special Power of Attorney of all members of the joint venture giving full power and authority to its officer to sign the OSS and do acts to represent the Bidder (sample form No. 7).
3. Statement of the prospective bidder of all its ongoing government and private contract, including contracts awarded but not yet started, if any, whether similar or not similar in nature and complexity to the contract to be

bid, within the relevant period as provided in the Bidding Documents. The statement shall include all information required in the PBDs prescribed by the GPPB. (sample form – Form No. 3).

4. Statement of the prospective bidder identifying its Single Largest Completed Contract (SLCC) similar to the contract to be bid. The statement shall include all information required in the PBDs prescribed by the GPPB (sample form – Form No. 4)
 - ☐ include all information required in the PBDs prescribed by the GPPB;
 - ☐ the statement shall be supported by the Owner's Certificate of Acceptance (OCA) issued by the owner other than the contractor (refer to the Note in Form No. 4 for the required information to be indicated in OCA) or Contractors Performance Evaluation System (CPES) Rating, which must be satisfactory. For contracts with the private sector, an equivalent document shall be submitted.
5. Valid Philippine Contractors Accreditation Board (PCAB) License or Special PCAB License in case of Joint Venture and registration for the type and cost of the contract for this Project

Financial Eligibility Documents

6. The prospective bidder's audited financial statements, showing, among others, the prospective bidder's total and current assets and liabilities, stamped "received" by the BIR or its duly accredited and authorized institutions, for the preceding calendar year which should not be earlier than two (2) years from the date of bid submission.
7. The prospective bidder's computation for its Net Financial Contracting Capacity (sample form No. 5)

○ **Eligibility Documents - Class "B"**

8. Duly signed joint venture agreement (JVA) in accordance with RA No. 4566 and its IRR in case the joint venture is already in existence or duly notarized statements from all the potential joint venture partners stating that they will enter into and abide by the provisions of the JVA in the instance that the bid is successful. Failure to enter into a joint venture in the event of a contract award shall be ground for the forfeiture of the bid security. Each partner of the joint venture shall submit the legal eligibility documents. The submission of technical and financial eligibility documents by any of the joint venture partners constitutes compliance, provided, that the partner responsible to submit the NFCC shall likewise submit the statement of all its ongoing contracts and Audited Financial Statements.

o **Technical Documents**

9. Bid Security (if in the form of a Surety Bond, submit also a certification issued by the Insurance Commission).

10. Revised Section VI – Specifications with conformity of bidder.

11. Revised Section VII – Drawings with conformity of bidder.

12. Project Requirements, which shall include the following:

- a. Organizational chart for the contract to be bid.
- b. List of key personnel that will be assigned to the project per Annexes D-11, E-21, F-10, G-10, H-10, I-9, J-9, K-13 and/or L-10.
- c. List of contractor's major equipment units, which are owned, leased, and/or under purchase agreements, supported by proof of ownership or certification of availability of equipment from the equipment lessor/vendor for the duration of the project, as the case may be (D-11, E-21, F-10, G-10, H-10, I-9, J-9, K-13 and/or L-10.9).

13. Duly notarized Omnibus Sworn Statement (OSS) (sample form - Form No.6).

o **Post-Qualification Documents – [The bidder may submit the following documents within five (5) calendar days after receipt of Notice of Post-Qualification]:**

14. Business Tax Returns per Revenue Regulations 3-2005 (BIR No. 2550 Q) VAT or Percentage Tax Returns for the last two (2) quarters filed manually or through eFPS

15. Latest Income Tax Return filed manually or through eFPS

16. Manpower Schedule

17. Construction Method

18. Equipment Utilization Schedule

19. PERT/CPM or other acceptable tools of project scheduling

20. Construction Schedule and S-curve

21. Original copy of Bid Security (if in the form of a Surety Bond, submit also a certification issued by the Insurance Commission).

22. Original copy of duly notarized Omnibus Sworn Statement (OSS) (sample form - Form No.6).

Financial Component (PDF File)

- **The Financial Component shall contain documents sequentially arranged as follows:**
 1. Duly filled out Financial Bid Form signed by the bidder's authorized representative (sample form – Form No. 1)
 2. Duly signed Bid Prices in the Bill of Quantities
 3. Detailed estimates, including a summary sheet indicating the unit prices of construction materials, labor rates, and equipment rentals used in coming up with the Bid
 4. Cash flow by quarter or payment schedule